

Chartiers Township

2 Buccaneer Drive
Houston, PA 15342
(724) 745-3415
Fax (724) 745-1744

Note: Building Permit Fee will be determined during the review process. Fee is based on work to be performed.

Building Permit Application

*All applications and fees must be submitted directly to the
Chartiers Township Planning Department located at 2 Buccaneer Drive, Houston, PA 15342*

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

Property Owner Name: _____

Address: _____

Phone: _____ Email: _____

Site Address: _____

Zoning District: _____ Tax Parcel ID: _____

General Contractor: _____ Contact: _____

Address: _____

Phone: _____ Email: _____

PA Contractor's No: _____ Certificate of Insurance Attached: Yes No

Residential

Commercial

Type of Work:

New Structure Alteration or Renovation Addition Phased Approval

Demolition Above Ground Pool In-Ground Pool Pool Dimensions _____

Number of Stories Above Grade: _____

Existing Gross Square Footage: _____

New Construction Square footage: _____

Total Gross Square Footage: _____

Estimated Construction Cost (Labor and Materials): \$ _____

Brief project narrative:

Applicant's certification:

1. *The estimated construction cost and all other information provided as part of this application for a building permit is correct.*
2. *The building or structure described in this application will not be occupied until all a Certificate of Occupancy (COO) has been received from the Building Code Official (BCO)*
3. *This project will be constructed in accordance with the approved drawings and specifications and the Uniform Construction standards, as specified in PA Code 34 §401-405.*
4. *Any changes to the approved documents will be filed with the BCO.*

Applicant Signature: _____ **Date:** _____

Property Owner Signature: _____ **Date:** _____

Required Building Permit Documents:

- Three (3) copies construction documents, if larger than standard letter size (Please see plan review checklist)
- One Site plan.
- One set of specifications / installation instructions.
- One copy of zoning permit approval.
- One copy of PA contractor's number and certificate of insurance.

A Building Permit is not required for the following items:

- Garages less than 800 square feet
- Fences 72" or less from grade
- Retaining walls 48" or less from grade
- Prefabricated swimming pools less than 24" deep
- Decks 30" or less from grade
- Replacement Doors and Windows (same size and location)
- Roofing Surfaces (shingles/metal surfaces. NOT sheathing or truss work)
- Window Awnings projecting less than 54" from exterior wall
- Swings or other playground equipment

Questions or comments may be directed to planning@chartierstp.com or by calling 724.745.3415.

For Township Use Only

Additional Permits/Documentation Required: Zoning Permit Sewage Tap Fee Driveway Permit

Building Permit Fee Paid _____ Payment Type _____ Permit Issue Date _____